

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, APRIL 6, 2015**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, April 6, 2015 at 7:00 p.m. with Mayor Marcey Gregory presiding. Mayor Gregory provided the invocation. Council members present were Joe Torske, Larry Zimmerman, Clayton Applegate and Jamey Blubaugh. Councilmember Chris Hahn was absent.

Also present were: Brian Silcott, City Administrator; Kyler Ludwig, Assistant City Administrator; Teri Laymon, City Clerk; Sam Houston, Police Chief; Justin Givens, Community Development Director; Matt Lawn, City Treasurer; Tylor Struckman, Public Works Operations Manager; and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Torske* moved to approve the agenda. Councilmember *Blubaugh* seconded the motion. The motion carried unanimously.

CITIZENS' COMMENTS

Richard Rose, 513 North Spruce, stated that he attended a Wichita City Council Meeting where the Wichita Fire Department provided fire tips. Rose said he learned that overheated bathroom ventilator fans were a main cause of fires in the area. Rose suggested, for the safety of the Citizens of Goddard, to have the local fire department to come to Goddard City Council meetings periodically to speak about such things or provide safety tips and for Goddard staff to include said tips in the Goddard Glance.

PROCLAMATIONS, AWARDS AND APPOINTMENTS

Mayor Marcey Gregory presented a service award to Clayton Applegate for his service on the Goddard City Council. All of the council members present offered their expression of appreciation to Clayton for his service on the City Council.

APPROVAL OF CONSENT AGENDA

The City Clerk submitted for approval, the consent agenda, which includes the minutes of the regular meeting dated April 6, 2015 and three lists of accounts payable totaling \$244,461.42.

MOTION: Councilmember *Torske* moved to approve the consent agenda. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

ADOPT 2015-2025 COMPREHENSIVE PLAN

Justin Givens, Community Development Director presented an Ordinance adopting by reference the 2015 Comprehensive Plan as amended for the City of Goddard, Kansas; and establishing community goals and future recommendations for the physical development of the City of Goddard, Kansas.

Councilmember Zimmerman requested to amend the Comprehensive Plan to include the recommendation of safe rooms in schools.

There were no further comments.

MOTION: Councilmember *Zimmerman* moved to waive the reading of the ordinance. Councilmember *Blubaugh* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Torske* moved to adopt said ordinance with the inclusion of the recommendation of safe rooms in schools in the Comprehensive Plan. Councilmember *Blubaugh* seconded the motion. The motion carried unanimously.

Thereupon, the Mayor declared said ordinance duly adopted and the ordinance was then duly numbered Ordinance #771.

DISCUSSION OF FIRE CODE AND MATERIAL SAFETY DATA SHEETS POLICY

Justin Givens explained that staff had been directed by the Governing Body to provide information about Hazardous Occupancies and Material Safety Data Sheets (MSDS) as it relates to Fire Operations within the City of Goddard. There has been previous discussion on the creation of a Hazardous Occupancy permit within the City of Goddard that would require those businesses who store hazardous materials to register with the City and provide information on the materials stored on site.

Goddard Municipal Code Chapter VII Fire creates a contract with Sedgwick County Fire for fire protection within the City of Goddard. Included in that contract and code grants of power are given to the Fire Chief to enforce the International Fire Code within the city and inspect buildings as needed as well as command at fire scenes.

Staff has discussed with Sedgwick County Fire the building inspection process. Fire personnel from Station 35 makes regular visits to all commercial buildings in Goddard. This is important for them to become familiar with each commercial building and to ensure fire codes are being followed to minimize risks of fire.

Sedgwick County Fire also tracks buildings that they consider high hazard occupancies and follows the applicable codes that require posting of hazardous materials on buildings and the maintenance of MSDS sheets on site.

Justin Givens asked the City Council for any comments or ideas for programs or processes that could be implemented.

Councilmember Torske stated he would like to have a conversation with Sedgwick County. Givens suggested bringing in Sedgwick County Fire Department for a discussion at a future City Council Meeting.

AUTHORIZE 2015 IT PURCHASE

Kyler Ludwig, Assistant City Administrator presented a request for the purchase of five workstation computers.

Ludwig recommended the City Council authorize the IT purchase from Gilmore Solutions in the amount of \$6,371.65

MOTION: Councilmember *Torske* moved to approve the purchase of five workstation computers from Gilmore Solutions for \$6,371.65. Councilmember *Applegate* seconded the motion. The motion carried unanimously.

AUTHORIZE 1ST QUARTER TRANSFERS

Matt Lawn presented the first quarter fund transfers to the City Council for approval.

MOTION: Councilmember *Torske* moved to authorize the first quarter transfers as presented. Councilmember *Blubaugh* seconded the motion. The motion carried unanimously.

CITY ADMINISTRATOR'S REPORT

Brian Silcott reviewed the following City Administrator's Report dated April 6, 2015:

Honorable Mayor and City Council;

Below is a highlight of items of note.

Traffic Impact Study: There is nothing new to report on the TIS as we are waiting for second iteration of the scope of services from TranSystems. The first draft was more inclusive and broad in scope than we were anticipating.

2016-2020 Capital Improvement Program: An overview of the 2014-2018 will be presented at the May 4th regular meeting. Workshops on the 2016-2021 plan will be necessary in May.

WAMPO MOVE 2040: At the April 20th regular meeting WAMPO staff will present a draft popular version of the MOVE 2040, the metro regions long-range transportation plan, which will guide the next 25 years of decision-making for the region. The presentation will layout the vision, associated policies, and proposed actions to implement the plan.

Front Porch Project: A Scope of work agreement for the design of the project will be presented within the next 2 regular meetings. The design work will entail several meetings with the Park Board and City Council as we narrow in on a final design.

Truck Stop: Staff continues to work with the new property owners. Staff will review the progress and anticipated property improvement that must occur before the location can be reopened. The property lacks an occupancy permit, which means the location must become current with

Planning Commission Meeting: There will be a public hearing to consider a variance for an accessory structure, case V-2015-02. The hearing will be at 7pm on April 9, 2015. Please see the attached Notice of Public Hearing.

Zoning Code Update: Due to turnover on the Governing Body the update has been deferred two meetings in the Governing Body's 2015 work plan. The governing body will discuss Articles VI and VIII of the zoning code will continue on May 4th.

Local Sales Tax Distribution: The City received its first distribution for the 1% local sales tax that was adopted in August of 2014. We received \$33,409.68 for local receipts. This distribution is for collections within the month of January 2015. Please remember that we will only receive 10 distributions for 2015. January receipts are due to the state in February and are distributed in March. As a side note: the City Share of Sedgwick County Sales Tax totaled \$50,720.29.

Fireworks Ordinance: During approval of the 2015 fireworks stand permits at the March 16th meeting there was discussion to limit locations to one non-profit to avoid a single non-profit from having multiple locations. Discussion is scheduled for September 21st with adoption of any amendments occurring in October.

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Torske stated it has been a pleasure and an honor working with Councilmember Applegate.

Councilmember Applegate thanked the other council members for their help and support during his term on the Council.

Councilmember Blubaugh thanked Councilmember Applegate for his service and stated that he hoped that Councilmember Applegate would stay involved.

Mayor Gregory thanked Councilmember Applegate for his service and reminded everyone to go out and vote on April 7.

ADJOURNMENT

MOTION: Councilmember *Torske* moved to adjourn the regular meeting. Councilmember *Applegate* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 7:40 p.m.
Teri Laymon, City Clerk*